

**Minutes from the
Almira Township Planning Commission Meeting**

July 2, 2024

6:00 p.m.

Call to Order: Chairperson Ratajczak called the meeting to order at 6:00 p.m. at the Almira Townhall in the Village of Lake Ann.

Members Present: Ryan Ratajczak, Kurt Swartz, Shannon Jordan, Vince Edwards, Duane Newman, Lori Florip, Melisa Martin was excused.

Additions/Deletions to Agenda: Under New Business: add Special Event Ordinance as Item B. by changing Short Term Rental Application: 7817 Needmore Rd to Item C.

Approval of Agenda: *Motion by* Edwards, supported by Swartz, to approve the agenda as amended. All ayes, no nays, Martin excused, motion passed.

Approval of Minutes: *Motion by* Jordan, supported by Swartz, to approve the meeting minutes of June 4, 2024, as presented. All ayes, no nays, Martin excused, motion passed.

Brief Public Comment: None

Zoning Administrator: Z/A Preston presented her reports with questions being asked.

Township Board Representative: Township Board member Florip stated the Township Board is making progress on ARPA projects, new bathrooms in park have been started, dog park fencing has been ordered, Ranson Lake Natural Area will have more details later.

Zoning Board of Appeals Representative: Martin excused so no report.

Intergovernmental Representative: Vince Edwards, Lake Ann Village Council member, stated that the Village has a "new office", traffic calming signal at West end of Village might be relocated, Lake Ann 5K had 290 runners signed up with 240 running.

Conflict(s) of Interest: None

Guests: None

Old Business:

A. NA

New Business:

- A. **Raptor Center Proposal: Discussion Only:** ZA Preston updated the Commissioners with information the Commissioners had asked for at last meeting. She also said she had talked with neighbors, the neighbor on the north side was present at this meeting and stated he concerns. The consensus of the Commissioners is that this is a good idea but the location is not a good fit for the neighborhood.
- B. **Special Events Ordinance:** ZA Preston explained that this topic has multiple overlapping items/conflicts between the stand-alone Ordinance(s) and the Zoning Ordinance.

She will be gathering more information to come up with language that brings these issues together.

- C. Short Term Rental Application: 7817 Needmore Road:** ZA Preston informed the Commissioners that this property previously had an approved STR before being sold to this applicant. Chairperson Ratajczak asked the Commissioners if Section 7.05.B of the Zoning Ordinance needed to be reviewed since it had been previously approved, Commissioners agreed that the review could be waived. *Motion by* Edwards, supported by Florip, to approve the Short-Term Rental Application for 7817 Needmore Road with a one-year probation. All ayes, no nays, Martin excused, motion passed.

Extended Public Comment: None

Commissioner Comments: None

Chair Comments: None

Adjourn: Chairperson Ratajczak adjourned the meeting at 7:01 p.m.

Mary Dort, Recording Secretary